

## COMMISSION MEETING

July 6, 2020

The New Castle City Commission meeting was held on Monday, July 6, 2020 at 6pm. Due to the Covid19 pandemic the meeting was held in the Locker Building. Present was Mayor Kurtz and Commissioners Mitchell, Thompson, Hay and Sevier. Also present was City Clerk Lynn Adams, City Attorney Josh Clubb, Public Works Director Joey Bramblett and Code Enforcement Officer Michael Ellis, Public Works Employee Vincent Bates, Surveyor Albert Harrison, Christitna Ellis, and citizens William Mason, Mary Ledke Dwayne and Brenda Doane and Shawn Woods.

Mayor Kurtz called the meeting to order.

Commissioner Sevier made the motion to accept the minutes from the June commission meeting as presented. Commissioner Hay seconded the motion. The motion did carry unanimously.

Commissioner Thompson made the motion to approve all disbursements, deposits and transfers for the month of June. Commissioner Sevier seconded the motion. It carried unanimously.

The Mayor then opened the floor to any citizen that wished to address the Commission. Mr. Mason asked that the City cut down the weeds behind his residence on the City's property. Joey advised he would take care of that.

Brenda Doane, Mary Ledke and Shawn Woods were there regarding a neighbor who is setting off fireworks at unreasonable times and disturbing the peace. Josh Clubb referred to section 92.02 of the city code and KRS 525.055. He advised that he will contact the County Attorney to see if they can pursue this matter under the previously referenced statutes if those citizens file a complaint with their office against the neighbor. He instructed Mrs. Doane to call him tomorrow and he will advise her as to what the County Attorney advised.

Deputy Jamiel gave his detailed activity report for the month of June. 72 hours were logged between the three deputies.

Commissioner Thompson made the motion to renew the contracts with Deputies Jamiel, Stewart and Cravens for the 20/21 fiscal year. Commissioner Mitchell seconded the motion. It carried unanimously.

Commissioner Thompson made the motion to renew the Code Enforcement Officer contract with Michael Ellis for the 20/21 fiscal year at \$500 per month. Commissioner Sevier seconded the motion and it carried unanimously.

Josh Clubb gave an overview of the annexation progress to date and the discovery that some of the city's boundary mapping was incorrect, incomplete and had not been recorded with Frankfort. Mr. Harrison then addressed the Commission and explained what needed to be done and why. There were questions and discussions.

Commissioner Thompson made the motion to contract with Albert Harrison to complete the "south" annexation at a cost of \$2,000 to be paid upon delivery. To pay \$7,000 when invoiced which will pay to date all the "corporate" work he has done. He will complete the "Castle Creek" work at no charge and will perform the remainder of the "corporate" work at a cost of \$8500 to \$10,000. Commissioner Sevier seconded the motion. It did carry unanimously.

Mayor Kurtz reported on the phones/systems that he researched for city hall and public works departments. The current system is extremely old and outdated and not efficient or sufficient. There was discussion. Tony recommended going with Spectrum at a cost of \$317.00 per month for the phones, service and internet. There will also be a one time fee of \$599 for installation of all new equipment.

Commissioner Thompson made the motion to move forward with purchasing the system/service with Spectrum. Commissioner Hay seconded the motion. It carried unanimously.

Mayor Kurtz advised that they need to place an ad for bids for a cleaning service for city hall, public works and the locker building. He and the city clerk will put together a bid package so that everyone is bidding on the same services to be performed and the frequency of those services.

Commissioner Thompson made the motion to direct the City Clerk to place the ad once the scope of services is completed. Commissioner Sevier seconded the motion and it did carry unanimously.

Michael reported on his progress over the last month with various violations. He is doing all he legally can at this time (pandemic). Letters and phone calls are going out every week on issues such as grass, cars, fires (issuing permits), dogs, etc. He would also like the city to hold another "dumpster day" as they did last fall. It was quite successful. Joey advised he and Vincent would be there to assist with the backhoe.

Mayor Kurtz introduced Vincent Bate who has been hired to fill the public works employee position .

Joey advised that they have fixed 3 water leaks, set the meter and the courthouse in addition to all the daily activities. He stated Vincent is doing very well.

Christina Ellis reported that training at the fire department is still on hold due to the pandemic, as is the Crusade and other activities. They have responded to quite a few calls within the last four weeks.

As there was no further business to be addressed, Commissioner Thompson made the motion to adjourn. Commissioner Sevier seconded and the motion carried unanimously.

We adjourned at 7:25pm.